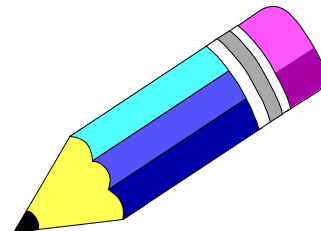


# CAMPAIGN FINANCE CHECKLIST FOR 2016 MUNICIPAL AND SCHOOL DISTRICT CANDIDATES



Candidates should determine if they are required to make financial disclosure reports.

For Milwaukee City offices, the filing officer is the Milwaukee City Board of Election Commissioners. For all other municipal offices the filing officer is the municipal clerk. For school district offices, the filing officer is the school district clerk. Candidates should contact their filing officer for further information or to obtain any of the necessary forms.

## If NOT eligible for exemption from reporting requirements:

- ☐ Obtain a copy of the **Campaign Finance Overview – Local Candidates** Manual from your filing officer and carefully review it with your treasurer.
- ☐ Complete and submit a **January Continuing Campaign Finance Report (Form GAB-2L)** to the filing officer no later than **February 1, 2016**, if registered before January 1, 2016. This report covers activity from July 1, 2015, or the date of registration (whichever is later), through December 31, 2015. Wis. Stat. § 11.20(4).
- ☐ Complete and submit a **Pre-Primary Campaign Finance Report (Form GAB-2L)** to the filing officer no later than **February 8, 2016**, if a primary is held. This report covers activity from January 1, 2016, through February 1, 2016.
- ☐ Complete and submit a **Pre-Election Campaign Finance Report (Form GAB-2L)** to the filing officer, no later than **March 28, 2016**. This report covers activity from February 2, 2016, through March 21, 2016, if a primary is held, or January 1, 2016, through March 21, 2016, if no primary is held.
- ☐ Complete and submit a **July Continuing Campaign Finance Report (Form GAB-2L)** to the filing officer no later than **July 20, 2016**. This report covers activity from March 22, 2016, through June 30, 2016.

***Committees must file “Continuing Reports” until a termination report (GAB-2L) is filed.***

For further information or to obtain any of the necessary forms, please contact the Government Accountability Board.

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